



How nice that you are interested to participate in the PDC facilitators course. In this flyer, we summarize all the information and give you an overview of the necessary preparation.

Course objective

The purpose of this program is to train employees of WUR to become PDC facilitators, so the organization has a group of in-house facilitators who can guide Project Start-ups and other project meetings with impact, self-confidence and creativity.

Essence of the course

We are working in this program with a train-the-trainer approach, in which you will introduce the topics and guide the working methods yourself. The topics in the training are therefore not explained by the trainers, you explain it to each other and receive feedback from us and your colleagues in your role as facilitator. The trainers will, of course, provide a safe setting in which participants can practice a lot in their role as facilitator and gain experience with all kinds of challenging situations.

Design

Below you can find the outline of the course. The content may not look that exciting. We assume that all the participants have a basic knowledge of the project management topics. The challenging part of the course is learning to step into the role of facilitator and learn how to guide the project team. That is the main focus.

Intakes (45 min pp)	Preparation 1 Refresh the theory and prepare for a part of the PSU	Day 1 Introductions Check in Project definition Collective intake	Preparation: Prepare for PSU-part	Day 3 Designing PSU sessions Using Forcefield analyses and guiding Risk sessions
	Preparation 2 Intake with a project leader and design a program for a project meeting	Day 2 Creative Structuring Tips & tricks in facilitation Alternative working methods	Preparation 4 Facilitate an actual project meeting (together)	Dag 4 Project evaluations Exchanging experiences Clinics - challenging situations

Intake

In preparation of this course, we will meet you in an online intake in which we clarify the approach, explain the working methods and the case. We will also discuss your personal experience and learning objectives and you can indicate for which parts you would like to register so you can practice during the training. We will check your knowledge of PDC and, if necessary, point out additional preparation. This ensures that, during the course days, we can focus as much as possible on learning you how to facilitate.

Practical experience

We encourage you to gain practical experience during the period of this program: for example, by working with an experienced PSU facilitator or (in pairs) facilitating a project leader and his / her team.

Your trainers

[Luuk van der Knaap](#) and [Marlet Hesselink](#) are looking forward to work with you! If you have any questions, feel free to contact us.